



# John Blandy Primary School

**Local Governing Body Meeting  
19 September 2018 at 7:00pm at John Blandy School**

**Start time:** 7:00pm

	<p><b>Present:</b></p> <p>Sarah Thompson (Head-teacher) (ST)          Susanne Elliot (Staff) (SE)          David Hancox (Community) (DH)          Janice Simpson (Community) (JS)          Kerri Treherne (Community) (KT)          Lucie Belcher (Parent) (LB)          Hannah Boon (Parent) (HaB)          Jane Tidy (Parent) (JT)          Helen Benson (Staff) (HB)</p> <p><b>Apologies:</b> Stephen Arrowsmith (Community) (SA)</p> <p><b>In attendance:</b> Octavia Kelly (Clerk) (OFK)</p>	
1.	<p><b>Welcome:</b></p> <p>LB welcomed the governors to the meeting and introduced the new clerk, OFK.</p> <p>Apologies were received from Stephen Arrowsmith and noted.</p>	
2	<p><b>Quorum</b></p> <p>The meeting opened at 7 pm and was quorate.</p>	
3	<p><b>Declaration of pecuniary/business/other interests:</b></p> <p>None were declared</p>	

Signed: ..... Date: .....

Chair of John Blandy Local Governing Body

[www.johnblandyprimary.org.uk](http://www.johnblandyprimary.org.uk)

John Blandy Primary School, Laurel Drive, Southmoor, Oxfordshire. OX13 5DJ

t: 01865 820422 f: 01865 821527 e: office.3230@john-blandy.oxon.sch.uk

Headteacher: Mrs Clare Silvester & Sarah Thompson

4	<p><b>Approval of minutes from last meeting 4 July 2018.</b></p> <p>The Board agreed the minutes were an accurate record of the meeting and were signed by the Chair.</p> <p>Minutes will be filed by 5 October 2018</p>	
6	<p><b>Elections</b></p> <p>Lucie Belcher was voted Chair and Jane Tidy as Vice Chair for a year</p>	
7	<p><b>Review/appointment of governor roles</b></p> <p>It was decided that when community governor vacancies arise, they will be advertised in KBS News to attract more applications from members of the community who are not also parents.</p> <p>KT will take over as Safeguarding governor from JS but will work closely with JS, who will take on the related role of Looked After Children governor.</p> <p>DH will remain as Premises and Health &amp; Safety governor. He will also be Finance governor.</p> <p>SA will be Pupil Premium governor.</p> <p>Helen Benson will be SEND governor.</p>	—
8	<p><b>Committee dates for the academic year 2018-19</b></p> <p>All meetings will start at 7 pm.</p> <p>Term 2 21 November 2018  Term 3 23 January 2019  Term 4 6 March 2019  Term 5 22 May 2019  Term 6 3 July 2019</p>	
	<p>HB left at 20.09 for an appointment.</p>	
8	<p><b>School performance targets</b></p> <p>Performance targets will be formally agreed between the head and teachers on 20 September and will therefore be reviewed at the next LGB meeting.</p> <p><b>Performance and standards report</b></p> <p>The SENCO is attempting to meet needs in the face of limited resources and the use of much TA time in preventing disruption of the majority of the class by small numbers of particularly challenging children.</p> <p>The year 6 SATs results from 17-18 were very good. SE and her co-teacher and the year 6 TAs are to be congratulated.</p> <p>Year 2 SATs results were disappointing. Discrepancies in record keeping had led to inflation of the expected results, which was only recognised in the summer term. The cohort is an unusual one with fewer than expected children of 'average' ability. It will need to make rapid progress in year 3. The</p>	

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School Improvement Team from the Academy has been involved and is providing a specialist teacher who will be in school every Thursday, until, it is hoped, Christmas. Data needs and expectations of the year will be reviewed at termly meetings at which all teachers and support staff working with the year will be present. Any teacher training requirements will be addressed. Of 4 children who retook year 2 SATs, 2 passed. It was acknowledged that some of the tests, such as in phonics, may be poorly designed, meaning their results do not accurately reflect the child's reading ability.

The results for other years were good. It was noted that there was a discrepancy between teacher and PIRA/PUMA assessment for year 4. Now year 5, this cohort will receive input from the School Improvement Team to support its progress.

Year 1 is a very challenging year.

The current year 4 is of least concern in terms of progress, as a result of strong teaching of this year group and good previous results. The governors will monitor the progress of year 4 to ensure that it is not disadvantaged, and in any case, year 4 have a very experienced teacher.

One teacher has an unpaid role as a mentor to other teachers and, since she is not at managerial level, her advice may be perceived as more constructive and less threatening than that of the head.

### **Headteacher's report**

Much of the content of the headteacher's report overlaps with that of the Performance and Standards Committee, which has been summarised above. In addition, however, the report highlights significant long term absence: one teacher and one teaching assistant are currently absent and are not expected back for several weeks at least. The cost of cover for the absence will be met by insurance. Ensuring consistency among TA staff working with each class is a priority, and while extra cover could be brought in, the burden of extra training and supervision of a high turnover of TAs can be greater for teachers than reduced TA cover.

The start of building work by Kier is planned for 22 October 2018 but could be delayed by the need for approval of the reduction in outside space to below the recommended area, and by the possibility that there are protected newts living in the pond. ST and Keir will communicate with the wider community to try to allay any fears of inconvenience and noise caused by the building work. There will be fewer car parking available and they will be allocated to staff who need to transport heavy items. Building is due to finish on 31 August 2019.

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<b>10</b>	<b>Child protection and safeguarding policy</b> Adopted.	
<b>11</b>	<b>Scheme of delegation</b> Adopted.	
<b>12</b>	<b>Complaints policy</b> Independent person will remain as John Disley	
<b>13</b>	<b>Pay committee</b> The pay committee will comprise DH, LB and JT	—
<b>14</b>	<b>Date of next meeting</b> 21 November 2018	

Meeting closed at 9.07 pm

DRAFT

Signed: ..... Date: .....

OFK 27/9/18

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